Multi-life premium invoice makes your life easier

At Principal®, we make it easy for you to do business with us from start to finish. For example, the premium invoice gives you the information you need in a streamlined format to help you manage your benefit offering. You’ll find:

- A clean design that organizes the information to make invoice reconciliation easier
- Instructions to help you handle billing adjustments, such as notifying us of new hires/eligibles and contracts that should be removed from the invoice
- Employee information, including type of insurance and contract number

Follow these steps to calculate the new premium you should remit.

**Remit Payment by:**
For required premium products, this is the date the payment is due.

**Participant ID:** This column contains the participant ID for the insured.

**Name:** This column contains the name of the insured or annuitant, and the owner (if applicable).

**Contract ID:** This column contains the contract ID for the life, disability, or annuity contract.

**Payment Frequency:** This column contains the billing frequency of the contract.

**Employer Amount:** This column contains the amount of the premiums that is paid by the employer.

**Employer Amount:** This column contains the amount of the premium that is paid by the employee.

**Premium Adjustments:** This column describes any changes occurring on that contract that affect the total amount.

**Total Amount:** This column indicates the total premium for the contract and the amount of any premium adjustments.

Don’t forget your new hires. Notify us of new employees to add to your benefit offering.

Key terms help provide additional clarification.

Easily identify contracts to remove from the benefit offering.

You can contact a billing specialist directly with any questions.
This is a sample of a bill. Depending on the number of employees covered, your bill may be several pages.

Here you’ll find:
- Employee name
- Type of insurance, such as:
  - Disability Income (DI)
  - Overhead Expense (OE)
  - Disability Buy-Out (DBO)

Quickly identify the number of contracts on the bill and amount you owe.

Here you’ll find the total amount due for an employee.

Disability insurance from Principal® is issued by Principal Life Insurance Company, Des Moines, Iowa 50392-0002.

This is an overview of the benefits of disability insurance, but there are limitations and exclusions. For cost and coverage details, contact your Principal representative.

Not FDIC or NCUA insured
May lose value • Not a deposit • No bank or credit union guarantee
Not insured by any Federal government agency

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